



City Offices

6000 McColl Drive, Savage, MN 55378 Telephone: 952-882-2660 Fax: 952-882-2656

PEDDLER/SOLICITOR PERMIT APPLICATION

CHECKLIST OF REQUIRED APPLICATION MATERIALS

The following materials must be submitted to the City Clerk for consideration of your Peddler/Solicitor Permit:

- Completed and legible application form
- Supply a government issued legitimate ID to be copied at time application is submitted
- Non-refundable fee of \$150
- Credentials establishing relationship to employer/supplier
- Copy of all literature about product or service that will be distributed to residents
- Copy of competent evidence of sufficient rehabilitation (if required)
- Signed receipt acknowledgement of Chapter 112 of the Savage City Code
- Photo (taken by City staff)

Reasons for denial include the following (Chapter 112 of City Code):

(1) The applicant has failed to truthfully provide any of the information requested by the City as part of the application or failed to pay the permit fee.

(2) Conviction of any crime or crimes directly related to carrying on business as a peddler, solicitor or transient merchant as provided in M.S. § 364.03, Subd. 2, as it may be amended from time to time; where the applicant has not shown competent evidence of sufficient rehabilitation* and present fitness to perform the duties and responsibilities as provided in M.S. § 364.03, Subd. 3, as it may be amended from time to time. Crimes that are considered to be directly related to the business of peddlers, solicitors and transient merchants include but are not limited to crimes involving assault, criminal sexual conduct, burglary, robbery, fraud, theft, murder, manslaughter, rape, child abuse, incest, kidnapping, arson, blackmail, embezzlement, extortion, forgery or larceny.

(3) The revocation of any permit issued to the applicant for the purpose of conducting business as a peddler, solicitor or transient merchant within the past five years.

(4) The applicant is determined to have a bad business reputation. Evidence of a bad business reputation shall include, but is not limited to, the existence of substantiated complaints against the applicant with the Better Business Bureau, the Attorney General's office, or other similar business or consumer rights office or agency, within the preceding 12 months; a rating of C or less with the Better Business Bureau or other similar business or consumer rights office or agency; or the existence of substantiated complaints against the applicant with the City or with any other jurisdiction where the applicant performed permit activities within the preceding 3 years.

(5) Failure to follow all Federal, State and Local laws, rules and regulations related to permit activities.

(6) If the permit activities are to be performed on another person's behalf, the person on whose behalf the permit activities are to be performed would be disqualified under any of the above.

***Competent evidence of sufficient rehabilitation must include one of the following (M.S. 364.03):**

(1) A person who has been convicted of a crime or crimes which directly relate to the public employment sought or to the occupation for which a license is sought shall not be disqualified from the employment or occupation if the person can show competent evidence of sufficient rehabilitation and present fitness to perform the duties of the public employment sought or the occupation for which the license is sought. Competent evidence of sufficient rehabilitation may be established by the production of the person's most recent certified copy of a United States Department of Defense form DD-214 showing the person's honorable discharge, or separation under honorable conditions, from the United States armed forces for military service rendered following conviction for any crime that would otherwise disqualify the person from the public employment sought or the occupation for which the license is sought, or:

- (a) a copy of the local, state, or federal release order; and
- (b) evidence showing that at least one year has elapsed since release from any local, state, or federal correctional institution without subsequent conviction of a crime; and evidence showing compliance with all terms and conditions of probation or parole; or
- (c) a copy of the relevant Department of Corrections discharge order or other documents showing completion of probation or parole supervision.

(2) In addition to the documentary evidence presented, the licensing or hiring authority shall consider any evidence presented by the applicant regarding:

- (a) the nature and seriousness of the crime or crimes for which convicted;
- (b) all circumstances relative to the crime or crimes, including mitigating circumstances or social conditions surrounding the commission of the crime or crimes;
- (c) the age of the person at the time the crime or crimes were committed;
- (d) the length of time elapsed since the crime or crimes were committed; and
- (e) all other competent evidence of rehabilitation and present fitness presented, including, but not limited to, letters of reference by persons who have been in contact with the applicant since the applicant's release from any local, state, or federal correctional institution.

(3) The certified copy of a person's United States Department of Defense form DD-214 showing the person's honorable discharge or separation under honorable conditions from the United States armed forces ceases to qualify as competent evidence of sufficient rehabilitation for purposes of this section upon the person's conviction for any gross misdemeanor or felony committed by the person subsequent to the effective date of that honorable discharge or separation from military service.

- Please allow 5 to 10 business days for processing
- Permit expires December 31st regardless of the date issued
- No peddling, soliciting or selling until permit has been issued – to do so is a violation of City Ordinance and is cause for denial of the permit



CITY OF
SAVAGE
MINNESOTA

PEDDLER/SOLICITOR INDIVIDUAL PERMIT APPLICATION

TO BE FILLED OUT BY EACH PEDDLER OR SOLICITOR WORKING IN SAVAGE.

DATA PRACTICES WARNING

READ BEFORE COMPLETING THIS PACKET

As an applicant for a license/permit at the City of Savage, you are being asked to provide information about yourself which will be used in evaluating your suitability for licensure/permit. The purpose of this request is to obtain information about you to allow us to thoroughly analyze your qualifications and suitability for licensure/permit.

Attached are several documents which ask for your signature and/or personal information. You are not legally required to supply any of the data requested or to sign any of the release and authorization forms. However, should you not provide that information, the City may be unable to fully and adequately determine your suitability for license/permit with this agency which may in turn reduce the chance you may have for licensure/permit with this agency.

Under Minn. Statute § 13.04 subd. 2, names and the designated contact address and telephone number are public data and available upon request. All other information provided on your application prior to licensure approval is classified by law as private data and is accessible to you, but not to the public. Upon license approval, all information provided on your application, except for: date of birth, social security, non-designated or secondary contact address and telephone number, financial data, state and federal tax ID's, or data classified under Minn. Statute § 13.02 subd. 12 as private or subd. 13 as protected nonpublic, is public data.

Private data may be distributed to and used by personnel of the City of Savage who are involved directly and/or indirectly in the approval/denial of, and maintenance of records on licenses/permits. The data may be used and disseminated to individuals or agencies specifically authorized access to the data by state, local or federal law or when approved by the State Commissioner of Administration or by you. Public data is available to any person upon written request to the City of Savage.

This information will be maintained through the time of your licensure/permit with the City of Savage and thereafter. If granted a license/permit, the City may request that you supply this information at additional times in the future for the purpose indicated above. This information may also need to be updated periodically.

I HAVE READ AND UNDERSTAND THE DATA PRACTICES ADVISORY.

Applicant Signature

Date

Directions: Print legibly using blue or black ink. Answer all questions and indicate not applicable if appropriate. Any falsification of answers will result in denial of the application.

SECTION 1: APPLICANT					
First Name			Last		
Middle		Maiden Name		Phone ()	
Permanent Residence Address					
City		State	Zip	County	
Local Address (if not same as above)					
City		State	Zip	County	
Sex	Race	Height	Weight	Hair Color	Eye Color
Date of Birth		Place of Birth (City/State/Country)			
Driver's License/State ID Number				State of Issue	
Cell Phone ()		Home Phone ()		Business Phone ()	
Address(es) at which you have lived during the preceding five years.					
Address					
City		State	Zip	County	
Address					
City		State	Zip	County	
Address					
City		State	Zip	County	
Are you a U.S. Citizen? If yes, but birthplace was not in the U.S., please provide a Certificate of Naturalization, Certificate of Citizenship, or current passport. If no, present proof of immigration/employment status.					<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever used or been known by a name other than the name given above? If yes, list such name(s) and information concerning dates and places used (maiden, nickname, etc.): _____					<input type="checkbox"/> Yes <input type="checkbox"/> No
SECTION 2: BUSINESS INFORMATION					
<i>Supply the following information about business, employer, principal or supplier of applicant.</i>					
Business Name				Phone ()	
Address					
City		State	Zip	County	
Any other names the business is affiliated, owned, managed or operated by					
MN Sales Tax Number			Federal Tax ID Number		
Is the business registered with the MN Secretary of State's Office? If no, provide proof of exemption.					<input type="checkbox"/> Yes <input type="checkbox"/> No

Continued >

Applicant's relationship to business (employee, owner, manager, etc.)				
Supervisor or Manager's Name			Phone ()	
A brief description of the nature of the business and the products to be sold.				
Will you have the merchandise in your possession when you are going door to door?			<input type="checkbox"/> Yes	<input type="checkbox"/> No
What is the source of supply of the products to be sold?				
Where is the local point of distribution and proposed method of delivery?				
SECTION 3: ADDITIONAL INFORMATION				
Dates of selling or soliciting		Hours of selling or soliciting		
Have you or the firm or business employing you been the subject of an investigation by a consumer protection agency or state attorney general office? If yes, give dates and places. Attach additional sheet if necessary.			<input type="checkbox"/> Yes	<input type="checkbox"/> No

Have you had a registration, license and/or identification card for peddler or solicitor denied or revoked by the City or any other government body three years before the application date? If yes, provide the details and locations.			<input type="checkbox"/> Yes	<input type="checkbox"/> No

Have you ever been convicted of any felony, crime or violation of any ordinance, other than a minor traffic offense? If yes, give date, place and nature of conviction. Attach additional sheet if necessary.			<input type="checkbox"/> Yes	<input type="checkbox"/> No

List the last five cities or other localities where applicant conducted peddling or soliciting immediately preceding the date of application.				

<i>Vehicle Information</i>				
Year	Make	Model	Color	State of Registration
License Plate Number		Registered Owner Name(s)		
Driver of vehicle (if other than self)				

DOCUMENTATION NEEDED

Attach the following documentation:

- 1. Credentials establishing relationship to employer/supplier (company issued ID card, paystub, etc).
- 2. A copy of all literature about products and/or services that will be shown or distributed to residents.
- 3. Non-refundable Application/Investigation fee of \$150. Make check payable to the City of Savage.

NOTICE

Note: A photo ID card will be issued to each peddler or solicitor. All applicants must apply in person at Savage City Hall.

The information I have provided on this application is truthful. I confirm that the application is complete and all required information has been provided. No further information will be allowed to be submitted after the background investigation has been started. I authorize the City of Savage to investigate the information and contact persons/organizations named on this application.

Applicant Signature

Date

State of: Minnesota

County of: Scott

This instrument was acknowledged before me on _____ by _____
Date *Name of Applicant*

Notary Signature

Title or Rank

My Commission Expires